



SRI LANKA CERT (PVT) LIMITED

INVITATION FOR QUOTATIONS

**Procurement of Tablet and Laptop computer for Sri Lanka CERT IFQ:
CERT/GOSL/GOODS/NS/2025/13**

(National Shopping)

JUNE 2025

Section I. Instructions to Bidders (ITB)

A: General	
1. Scope of Bid	1.1 The Purchaser named in the Bid Data Sheet (BDS) invites you to submit a quotation for the supply of Goods as specified in Section III Schedule of Requirements. Upon receipt of this invitation you are requested to acknowledge the receipt of this invitation and your intention to submit a quotation. The Purchaser may not consider you for inviting quotations in the future, if you failed to acknowledge the receipt of this invitation or not submitting a quotation after expressing the intention as above.
2. Source of Funds	2.1 The purchaser intends to apply a portion of the funds provided by the Government of Sri Lanka (GoSL) to eligible payments under the contract for which these bidding documents are issued.
3. Fraud and corruption	<p>3.1 The attention of the bidders is drawn to the following guidelines of the Procurement Guidelines of Government of Sri Lanka:</p> <ul style="list-style-type: none"> ▪ Parties associated with Procurement Actions, namely, suppliers/contractors and officials shall ensure that they maintain strict confidentiality throughout the process; ▪ Officials shall refrain from receiving any personal gain from any Procurement Action. No gifts or inducement shall be accepted. Suppliers/contractors are liable to be disqualified from the bidding process if found offering any gift or inducement which may have an effect of influencing a decision or impairing the objectivity of an official. <p>3.2 The purchaser requires that, as well as bidders, suppliers, contractors, and consultants, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy,</p> <ol style="list-style-type: none"> (1) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution; (2) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract; (3) “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, noncompetitive levels; and (4) “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their

	<p>participation in the procurement process or affect the execution of a contract;</p> <p>3.3 If the Purchaser found any unethical practices as stipulated under IFQ Clause 3.2, the Purchaser will reject a bid, if it is found that a Bidder directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.</p>
B: Contents of Documents	
4. Contents of documents	<p>4.1 The documents consist of the Sections indicated below.</p> <ul style="list-style-type: none"> • Section I. Instructions to Bidders (ITB) • Section II. Bid Data Sheet • Section III. Schedule of Requirements • Section IV. Technical Specifications & Compliance with Specifications • Section V. Quotation submission Form, Price schedule, Manufacturer's Authorization Form
C: Preparation of Quotation	
5. Documents Comprising your Quotation	<p>5.1 The Quotation shall comprise the following:</p> <ul style="list-style-type: none"> (a) Quotation Submission Form, the Price Schedules and Manufacturer's Authorization or any other documentary proofs to certify that the bidder is an authorized agent/distributor/dealer/channel partner of the offered products; (b) Technical Specifications & Compliance with Specifications (c) Other documents as specified in this Invitation for Quotations
6 .Quotation Submission Form and Price Schedules	<p>6.1 The bidder shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.</p> <p>6.2 Each bidder shall submit only one quotation. Alternative offers shall not be considered. The bidders are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.</p>
7 .Prices and Discounts	<p>7.1 Unless specifically stated in Bid Data Sheet, all items must be priced separately in the Price Schedules.</p> <p>7.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation (including any discounts offered).</p> <p>7.3 Unit price offered shall include all sales and other taxes already paid or payable excluding VAT. VAT shall be indicated separately if applicable.</p> <p>7.4 Prices quoted by the bidder shall be fixed during the bidder's performance of the Contract and not subject to variation on any account. A Quotation submitted with an adjustable price shall be treated as non-responsive and may be rejected.</p> <p>7.5 All taxes and fees other than VAT are to be borne by the supplier and are considered as part of the suppliers cost in price schedule</p>
8. Currency.	<p>8.1 The bidders shall quote only in Sri Lankan Rupees</p>
9. Documents to Establish the Conformity of the Goods	<p>9.1 The bidder shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications & Compliance with Specifications".</p> <p>9.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given.</p>

	9.3 If stated in the Data Sheet the bidder shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.
10. Period of Validity of Quotation	10.1 Quotations shall remain valid for the period of sixty (60) days after the quotation submission deadline date.
11. Format and Signing of Quotation	11.1 The quotation shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the bidder.
D: Submission and Opening of Quotation	
12. Submission of Quotation	<p>12.1 Quotations addressed to the purchaser should be submitted in sealed envelopes and must be delivered as specified. Envelopes containing the Quotation should be clearly marked the specific identification of the contract number.</p> <p>12.2 If the quotation is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.</p>
13. Deadline for Submission of Quotation	13.1 Quotation must be received by the Purchaser at the address set out in Section II, "Bid Data Sheet", and no later than the date and time as specified in the Data Sheet.
14. Late Quotation	14.1 The Purchaser shall reject any quotation that arrives after the deadline for submission of quotations, in accordance with ITB Clause 13.1 above.
15. Opening of Quotations	<p>15.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Bid Data Sheet.</p> <p>15.2 Representative of the bidders may be present at the bid opening and mark its attendance.</p>
E: Evaluation and Comparison of Quotation	
16. Clarifications	<p>16.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any bidder for a clarification of its quotation. Any clarification submitted by a bidder in respect to its quotation which is not in response to a request by the Purchaser shall not be considered.</p> <p>16.2 The Purchaser's request for clarification and the response shall be in writing.</p> <p>16.3 No change in the price or substance of the quotations shall be permitted except to confirm the correction of arithmetical errors discovered by the purchaser in the evaluation of quotation.</p>
17. Responsiveness of Quotations	<p>17.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received.</p> <p>17.2 If a quotation is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.</p>
18. Evaluation of quotation	<p>18.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive.</p> <p>18.2 To evaluate a quotation, the Purchaser may consider the following:</p> <p>(a) The Price as quoted;</p> <p>(b) Price adjustment for correction of arithmetical errors in the following manner;</p> <p>i) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in</p>

	<p>which case the line item total as quoted shall govern and the unit price shall be corrected;</p> <p>ii) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and</p> <p>iii) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.</p> <p>18.3 The Purchaser's evaluation of a quotation may require the consideration of other factors, in addition to the Price quoted if stated in Section II, Bid Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and bidder's qualifications.</p>
19. Warranty	<p>19.1 The bidder warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.</p> <p>19.2 The bidder further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.</p> <p>19.3 The comprehensive on site (parts and labour) warranty shall be required for the Goods delivered and accepted at the final destination by the purchaser for the period specified in the BDS.</p>
20. Purchaser's Right to Accept any Quotation, and to Reject any or all Quotations	<p>20.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.</p>
F: Award of Contract	
21. Acceptance of the Quotation	<p>21.1 The Purchaser will accept the quotation of the bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.</p>
22. Purchaser's right to vary quantities at times of award	<p>22.1 At the time the contract is awarded, the purchaser reserves the right to increase or decrease the quantity of goods and related services originally specified in the schedule of requirement, provided this does not exceed the percentages specified in the BDS, and without any change in the unit prices or other terms and conditions of the bid and Bidding Documents.</p>
23. Notification of acceptance	<p>23.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful bidder, in writing, that its quotation has been accepted.</p>
24. Payment	<p>Payment shall be made to the supplier on completion of supply, delivery and installation of Goods and performance of related services and upon receipt of invoices, delivery notes and warranty certificates along with acceptance certificates issued for Goods supplied and services performed by the purchaser.</p>

25. Liquidated Damages	<p>If the supplier fails to deliver any or all of the Goods by the date(s) of delivery or perform the related services within the period specified, the purchaser may without prejudice to all its other remedies, under the contract, deduct from the contract price as liquidated damages a sum specified of the delivered price of the delayed Goods or unperformed services up to a maximum percentage specified in the Bid Data Sheet.</p>
26. Intellectual Property & Patent Rights	<p>In the event of any claim asserted by a third party of any infringement of copyright, patent, trademark or industrial design rights arising from the use of the Goods or any part thereof in the Purchaser's country, the supplier shall indemnify the purchaser and hold the purchaser harmless and act expeditiously to extinguish such claim. If the supplier fails to comply and the Purchaser is required to pay compensation to a third party resulting from such infringement, the supplier shall be responsible for the compensation including all expenses, court costs and lawyer fees. The Purchaser will give notice to the supplier of such claim, if it is made, without delay.</p> <p>The Supplier shall ensure that all products, especially software, required to be provided under this Contract (referred to in the Technical Specifications) are accompanied by appropriate and genuine licenses (Software License) so as to ensure that the Purchaser is not in breach of Intellectual Property Rights. The Software license granted herein shall permit the said Software referred to herein to be used in all end-user Computers deployed pursuant to this contract.</p> <p>The Software license shall permit the Software to be used or copied for use or transferred to a replacement computer provided the replacement computer falls within approximately the same class of machine and maintains approximately the same number of users, if a multi-user machine.</p>

Section II: Bid Data Sheet (BDS)

ITB Clause Reference	
1.1	<p>The Purchaser is: Sri Lanka CERT (Pvt) Ltd.</p> <p>Address: Sri Lanka CERT (Pvt.) Limited, Room 4-112, BMICH, Bauddhaloka Mawatha, Colombo 07, Sri Lanka.</p> <p>Attention: System Administrator Telephone: 2 691692 Fax: 2 691064 Email : procurement@cert.gov.lk</p> <p>Name of the contract: Procurement of Tablet and Laptop computer for Sri Lanka CERT</p> <p>Contract Number: CERT/GOSL/GOODS/NS/2025/13</p> <p>To consider for evaluation and qualify for contract award, bidders are required to quote for total requirement or Item Basis as specified in the Schedule of Requirement.</p>
5.1 ©	<p>The bidder shall submit the following additional documents</p> <ol style="list-style-type: none"> I. Audited statements of accounts of the company for the past Three (03) years (2020/2021, 2021/2022 and 2022/2023) II. A certified copy of business registration certificate III. VAT Registration Certificate

9.3	Manufacturer's Authorization or any other documentary proofs to certify that the bidder is an authorized agent/distributor/dealer/channel partner of the offered products is required to be submitted along with the quotation.
13.1	<p>Address for submission of Quotations is:</p> <p>Chairman, Department Procurement Committee, Sri Lanka CERT (Pvt.) Limited, Room 4-112, BMICH, Bauddhaloka Mawatha, Colombo 07, Sri Lanka.</p> <p>Deadline for submission of quotations is: 1500 HRs (3.00 P.M) on 26th June 2025</p> <p>Envelope containing the quotation should be marked "Procurement of Tablet and Laptop computer for Sri Lanka CERT - CERT/GOSL/GOODS/NS/2025/013"</p>
15	<p>The quotations shall be opened at the following address immediately after the deadline for submission of quotations.</p> <p>Sri Lanka CERT (Pvt.) Limited, Room 4-112, BMICH, Bauddhaloka Mawatha, Colombo 07, Sri Lanka.</p>

18.3	<p>Other factors that will be considered for evaluation are given below. Documentary evidence should be submitted to confirm these requirements.</p> <p>Bidder shall be a legally registered business entity and shall be in the business of supplying of goods specified herein and providing after sales services as part of their business satisfactorily for the last three years as of date of bid opening.</p> <p>Bidder must have supplied goods and services similar to the type specified in this Invitation for quotation for minimum for a period of three years of the date of bid opening.</p> <p>Bidder should have adequate and specialized hardware and related software expertise and resources in order to ensure that support, maintenance, repair and spare parts-stocking services are available for the product.</p>
19.3	<p>Comprehensive manufacturer authorized warranty (labor and parts) for equipment shall be as follows;</p> <p>Three (03) years after same have been delivered and accepted by the purchaser at the final destination.</p> <p>Replacement backup devices with same or above specifications to be provided during repairs.</p> <p>Maximum response time of 1 hour for hardware problems. Maximum resolution time of 3 days.</p> <p>All charges with regard to the supply of spare parts, labor, travel, per diem and accommodation to supplier's staff etc; shall be borne by the supplier during the period of warranty. Purchaser shall not pay any additional expenditure for services rendered during the above period.</p>
22	<p>Purchaser reserves the right to increase or decrease the quantity by 20% without any change in the unit price or other terms of the contract.</p>
25	<p>Liquidated damages, a sum equivalent to the 0.5 % per week or part thereof, of the delivered price of the delayed Goods and unperformed services. Maximum amount of Liquidated damages shall be 10% after which contact shall be terminated.</p>

Section III: Schedule of Requirements

List of Goods Related Services

Item No	Description of Goods	Quantity	Unit	Final Destination	Transportation and any other services	Delivery Details
1.	Laptop Computers	01	Each	Sri Lanka CERT (Pvt.) Limited, Room 4-112, BMICH, Bauddhaloka Mawatha, Colombo 07.	Yes	Supply & delivery within 2 weeks from the date of purchase order.
5.	Tablet	01	Each			
6.	USB type-C multifunctional HUB	04	Each			Quote only for Ex-stock

Section IV: Technical specification & Compliance with Specifications

Bidders are required to state their compliance to specifications/requirements against each and every criterion of the specification sheets. Incomplete specification sheets will strongly lead to disqualify the bidder without getting any clarifications.

Lot No – 1 - Laptop Computers - (01 Unit)

Features	Minimum Specification	Bidder's Offer	Reference (Section No and Page No's)	Yes/ No	If "No" Bidder's Response
Brand	To be specified by bidder				
Model	To be specified by bidder				
Country of Origin / Manufacture	To be specified by bidder				
Year of Manufacture	2024/2025				
Processor (CPU)	intel Core Ultra 7 Processor 155U (1.7 GHz, 12MB Cache, up to 4.8 GHz, 12 cores, 14 threads)				
NPU (AI Accelerator)	Intel AI Boost NPU up to 11 TOPS				
Memory (RAM)	16 GB LPDDR5X				
Storage	1 TB M.2 NVMe PCIe 4.0 SSD				
Display	13.3" 3K (2880x1800) OLED, 16:10 aspect ratio, 550 nits, 100% DCI-P3				
Graphics	Integrated Intel Graphics				
Operating System	Windows 11 Pro license				
Ports & Connectivity	1 x USB 3.2 Gen 2 Type-A 2 x Thunderbolt™ 4 (display & power delivery) 1 x HDMI 2.1 TMDS				

	1 x 3.5mm Combo Audio Jack				
Webcam	FHD IR Camera with Windows Hello support				
Audio	Harman/Kardon- certified speakers; built- in microphone				
Keyboard	Backlit Keyboard				
Weight	1 kg				
Battery and Power	63WHrs, 2S2P, 4-cell Li-ion				
Manufactured Authorization	As per BDS 9.3				
Compliance	Standard compliance certificate to be provided from a suitably qualified third- party authority.				
Warranty	3 Years comprehensive warranty from OEM As per BDS clause 19.3				

Lot No 2 –Tablet (01 Units)

Features	Minimum Specification	Bidder's Offer	Reference (Section No and Page No's)	Yes/ No	If "No" Bidder's Response
Brand	To be specified by bidder				
Model	To be specified by bidder				
Country of Origin / Manufacture	To be specified by bidder				
Year of Manufacture	2025				
Processor (CPU)	M3 chip with 8-core CPU and 10-core GPU				
Memory (RAM)	8 GB Unified Memory				
Storage	Minimum 256 GB NVMe Storage				
Display	11-inch Liquid Retina display, 2360x1640 resolution, P3 wide color, True Tone				
Graphics	Integrated 10-core Apple GPU				
Operating System	iPadOS 17 or later				
Ports & Connectivity	1 x USB-C (USB 3.1 Gen 2, Display and Charging) Wi-Fi 6E Bluetooth 5.3 GSM / LTE / 5G cellular support with eSIM and nano-SIM slot				
Camera (Rear)	12MP Wide camera				
Camera (Front)	12MP Ultra Wide front camera with Center Stage				
Audio	Stereo speakers (landscape)				
Accessories	Stylus Pencil (USB-C) (Compatible with proposed product and should be same OEM)				
Weight	Approx. 462 grams				
Battery and Power	Up to 10 hours of web or video use on Wi-Fi, up to 9 hours on cellular; built-in 28.93-watt-hour rechargeable battery				
Cellular Capability	GSM / LTE / 5G enabled eSIM and physical SIM (nano-SIM) supported				
Manufactured Authorization	As per BDS 9.3				
Compliance	Standard compliance certificate from a suitably qualified third-party authority				
Warranty	1 Year comprehensive warranty from OEM				

Lot No 3 – USB type-C multifunctional HUB (04 unit)

Features	Minimum Specification	Bidder's Offer	Reference (Section No and Page No's)	Yes/ No	If "No" Bidder's Response
Brand	To be specified by bidder				
Model	Multifunctional USB Type-C Hub				
Material	Aluminum body construction for durability and heat dissipation				
USB Ports	3 x USB 3.2 Gen 1 ports (up to 5 Gbps transfer rate)				
HDMI Port	1 x HDMI port supporting 4K resolution @ 30Hz				
VGA Port	1 x VGA port supporting Full HD 1080p @ 60Hz				
USB-C PD Port	1 x USB Type-C Power Delivery (PD) port, supports up to 100W (20V/5A)				
Card Reader	1 x microSD/SD card reader slot				
Ethernet Port	1 x RJ45 Gigabit Ethernet port (10/100/1000 Mbps)				
Compatibility	Compatible with laptops, tablets, and smartphones with USB-C port with DP Alt Mode				
Plug and Play	Driver-free installation on major OS platforms (Windows, macOS, Linux, Android, ChromeOS)				
Weight & Dimensions	To be specified by bidder				
Warranty	Minimum 1 Year comprehensive warranty from OEM				

SECTION V
QUOTATION SUBMISSION FORM

[The Bidder shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions will accepted.]

Date:

To: *[insert complete name of Purchaser]*

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods *[insert a brief description of the Goods]*;
- (c) The total price of our quotation including any discounts offered is:.... excluding VAT *[insert the total quoted price in words and figure]*;
- (d) Our quotation shall be valid for the period of time specified in ITB Clause Reference 10.1, from the date fixed for the quotation submission deadline in accordance with Bid Data Sheet (ITB Clause Reference 13.1), and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed:*[insert signature of person whose name and capacity are shown]*

Name:*[insert complete name of person signing the Bid Submission Form]*

Dated:

Price Schedule

1	2	3	4	5	6	7	8	9
Item No	Description of Goods	Country of Origin	Quantity	Unit price Excluding VAT (LKR)	Total Price Excluding VAT	Discounted Total Price (If any) Excluding VAT	VAT	Total Price Including VAT
		<i>[insert country of origin of the Good]</i>		<i>[insert price per unit]</i>	<i>[Col (4)*(5)]</i>	<i>[insert total cost for total quantity for inland transportation and other services required]</i>	<i>[insert total VAT for total quantity]</i>	<i>[(7)+(8)+(9)]</i>
1.	Laptop Computers		01					
4.	Tablet		01					
5.	USB type-C multifunctional HUB		04					

Signature of authorized officer of the bidder:

Name of authorized officer of the bidder:

Bidder's/Company's name:p

Address:

Contact details: Tel:

email:

Date:.....

**Manufacturer's
Authorization**

[the Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated.]

Sri Lanka CERT (Pvt.) Limited
Room 4-112, BMICH, Bauddhaloka Mawatha,
Colombo 07

Date:

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a quotation the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and supply the goods.

We hereby extend our full guarantee and warranty, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the*

Manufacturer] Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of*

Bidder] Dated on _____ day of _____, _____ *[insert date of*

signing]